

निबंधक, सहयोग समितियां, झारखंड, रांची

निबंधन ज्ञापन सूचना-पत्र निर्गत करने के संबंध में।

1. निबंधित संघ का नाम:- झारखंड महिला स्वालम्बी पोल्ट्री सहकारी संघ, रांची
2. निबंधन संख्या एवं तिथि:- 6/1458 31.3.2005
3. निबंधित पता:- 60, सर्कुलर रोड़, पो०-लालपुर,
थाना-लालपुर,रांची
पिन कोड-834001

संगठन कर्ता- श्रीमती मंगदली भेंगरा

ज्ञापांक.....531...../स०स०, रांची,

दिनांक.....02-04-05.....

प्रतिलिपि:-

1. सरकार के सचिव, सहकारिता विभाग, झारखंड, रांची की सेवा में निबंधन प्रमाण पत्र के साथ सूचनार्थ प्रेषित।
2. प्रबंध निदेशक, रांची-खूँटी केन्द्रीय सहकारी अधिकोष, रांची / गुमला / सिंहभूम / धनबाद
3. संयुक्त निबंधक, सहयोग समितियां, द०छो०प्र० / उ०छो०प्र०
4. जिला सहकारिता पदाधिकारी, रांची / गुमला / धनबाद / सिंहभूम
5. जिला अंकेक्षण पदाधिकारी, सहयोग समितियां, रांची / सिंहभूम / गुमला / धनबाद
6. श्रीमती मंगदली भेंगरा, संगठन कर्ता झारखंड महिला स्वालम्बी पोल्ट्री सहकारी संघ, रांची को उपविधि एवं प्रमाण पत्र की एक प्रति के साथ सूचनार्थ प्रेषित।



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Jharkhand Women's Self Supporting Poultry Federation Ltd, Ranchi

Jharkhand Women's Self Supporting Poultry Cooperative Federation Ltd, Ranchi

Bye-laws

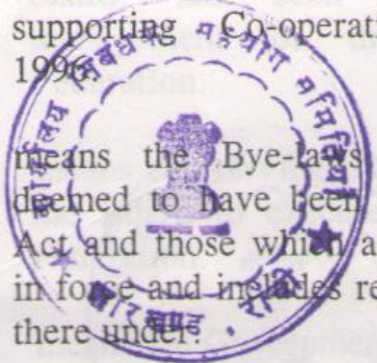
1. **Name:** The Federation, which is registered under Jharkhand Self Supporting Act 1996 (Jharkhand Act 2/1997), shall be called **Jharkhand Women's Self Supporting Poultry Cooperative Federation Ltd, Ranchi.**
2. **Address:** Registered Office: 60 Circular Road, Post: Lalpur, Thana: Lalpur City & District: Ranchi, PIN: 834001

On alteration of address of the Federation, the details of the new official address shall be intimated to the Registrar and concerned financial institutions.

3. **Area of Operation:** The area of operation of the Federation shall be the whole state of Jharkhand.
4. **Definitions:**

In these Bye-laws, unless the context otherwise requires:

- Act:** means Jharkhand Self-supporting Co-operative Societies Act, 1996.
- The Federation:** means Jharkhand Women's Self Supporting Poultry Cooperative Federation Ltd, Ranchi
- Co-operative year:** means the year ending on the 31st day of March every year.
- Sections:** means the Sections of Jharkhand Self-supporting Co-operative Societies Act, 1996
- Bye-laws:** means the Bye-laws duly registered or deemed to have been registered under this Act and those which are for the time being in force and includes registered amendments there under.



Registrar: means the Registrar of Co-operatives of the State Government, under Section 3 of this Act, or an officer empowered by the

अमानित किया जायेगा जो कि राज्य सरकार के ये उप विधि मेरे कार्यालय मे झारखण्ड राज्य स्वात्मन्वी सहकारी अधिनियम 1996 की धारा-5 के अधीन विधिवत निबंधित किये गये है।

31/3/2005 रांची

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Service Rules:

Government to exercise the powers of Registrar in regard to the co-operatives.

Dividend:

means the amount paid from the profits of the Federation to a member cooperative in proportionate to the value of its shares.

Member:

means a cooperative who has been admitted to membership of the Federation in accordance with the provisions of these Bye-laws.

Chairperson:

means a person, having honorary status, who in accordance with the provisions of these Bye-laws, has been nominated or elected or appointed by the Board from amongst the members, directors or others, and will carry out such duties as are prescribed in the Bye-laws or as are directed for by the Board.

Area of operations:

means the area from which the membership can be obtained.

Board of Directors ('the Board' in short):

means any governing body of the Federation, by whatever name called, and an executive board/managing committee/or by whatever name called, who has been directed under the Bye-laws to execute the activities of the Federation.

Chief Executive Officer (CEO): means and individual who, subject to the

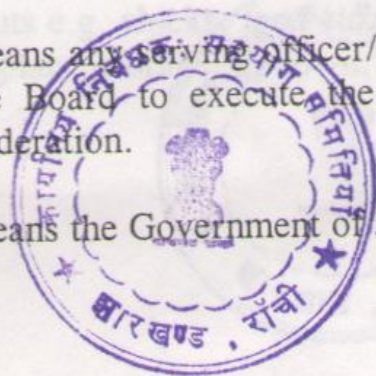
superintendence, control and direction of the board, has been entrusted with the management of the affairs of the Federation.

Manager/Staff:

means any serving officer/staff appointed by the Board to execute the activities of the Federation.

State Government:

means the Government of Jharkhand.



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Service Rules:

means the service rules of the employees as may be notified by the Board of Directors under the relevant sections of the Act.

Representative:

means the person who, at the time of the promotion of any subsidiary Co-operative or at the time of assembling of such organizational entity to which the Federation is a member, has been elected to represent the Federation.

Director:

means a Director of the Board.

Specified post (office):

means the post (office) of Chairperson.

Clarification in respect of definitions not mentioned in these Bye-laws will be sought from those as prescribed in the Jharkhand Self-supporting Co-operative Societies Act, 1996.

5. Membership: The Federation shall consist of primary and central poultry co-operative societies having same nature of objects.

a) Provided that there shall be only one Federation in the State for a class of Primary and Central Co-operative Societies having same nature of objects.

b) Provided further that only such cooperatives will become eligible for membership in which women are the share-holders exclusively.

c) For a Central Co-operative Society to become eligible for membership, its share-holding composition should conform to clause 5 b as mentioned above.


6. Objectives: The overall objective of the Federation is furthering the interests of the member cooperatives. To achieve this, it will undertake any or all of the following functions:

- 1) Marketing and processing of poultry products.
- 2) Storage
- 3) Production and/or supply of inputs e.g. chicks, feed etc.
- 4) Establishment of hatchery, feed plant, storage, godown, retail out-lets etc.
- 5) Transportation
- 6) Veterinary services
- 7) Health Care of poultry growers.
- 8) Insurance of poultry growers
- 9) Insurance of poultry growers
- 10) Education poultry growers



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- 11) Training
- 12) Safeguard the observance of the Co-operative Principles
- 13) Promote and organize co-operative societies and for this purpose, frame model byelaws and guidelines for framing various regulation and policies for consideration by co-operative Societies.
- 14) Undertake research and development and assist in preparation of prospective development plans of members of co-operative societies.
- 15) Promote harmonious relations between members of co-operative societies.
- 16) Help member co-operative societies in the settlement of dispute among themselves and between a co-operative society and its members.
- 17) Represent the interest of member co-operative societies and lobby for policies and legislation favorable to co-operative societies.
- 18) Undertake business and services on behalf of its members
- 19) Provide co-operative and management development services to member co-operative societies, including participating in Board meeting where provided.
- 20) To prepare a panel of auditors from the panel of auditors approved by the Registrar and ensure timely conduct of annual audit in member co-operative societies.
- 21) Ensure timely conduct of elections in member co-operative societies.
- 22) Assist member co-operative societies in regular conduct of general meetings.
- 23) Evolve code of conduct for observance by member co-operative societies.
- 24) Evolve viability norm for member of co-operative societies.
- 25) Provide legal aid and advice
- 26) Assist member of co-operative societies in organizing self-help groups of people living in area, if necessary.
- 27) Provide any other services, at the behest of member co-operative societies.
- 28) The Co-operative Federation may: -
 - 1) Create and maintain the co-operative education fund.
 - 2) Represent the interest and welfare of all types of co-operative societies at the district and state level.
 - 3) Establish and maintain contact with co-operatives and co-operative federations of other states for mutual interest.
 - 4) Promote new forms of co-operative enterprises.
 - 5) Undertake experimental projects towards the application of co-operative ideology.
 - 6) Liaison on behalf of and amongst co-operative societies and
 - 7) Serve as a data bank on co-operation.



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7. **Co-operative Principles:** The following Principles of Co-operation shall be followed by the Co-operative:
- Membership of a Co-operative Society shall be voluntarily available without restrictions of any social, political, racial or religious discrimination, to all persons who can make use of its services and are willing to accept the responsibilities of membership.
 - Co-operative Societies are democratic organizations; their affairs shall be administered by persons elected or appointed in a manner agreed to by the members and accountable to them. Members of Co-operative Societies shall enjoy equal rights of voting (one member one vote) and participation in decisions affecting the Co-operative Societies of which they are members.
 - The economic results arising out of the operations of a Co-operative Society belong to the members that Co-operative Society and shall be distributed in such a manner as would avoid one member gaining at the expense of others, which shall be achieved:
 - by provision for development of the business of the Co-operative Society,
 - by provision of common services, or
 - by distribution among the members in proportion to their transactions with the co-operative Society in addition to the distribution of dividend to the share holders.
 - Co-operative Societies shall make provision for the education of their members, office-bearers and employees and of the general public, in the principles and techniques of Co-operation, both economic and democratic;
 - all co-operative societies, in order to best serve the interest of their members and their communities, shall actively co-operate in every practical way with other co-operative/s at local, national and international levels having as their aim the achievement of unity of action by co-operators throughout the world.

8. **Share Capital and Membership:**

- The authorized share capital of the Federation shall be Rs.50 crore (Rupees fifty crore) made up of 5 lakh shares of Rs. 1000/- each.
- Every primary poultry/central poultry co-operative society working within the area of operation of the Federation shall be eligible to become member. The primary/central poultry co-operative society desiring



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admission to membership shall apply to the Federation in the prescribed form.

9. Mobilization of Fund:

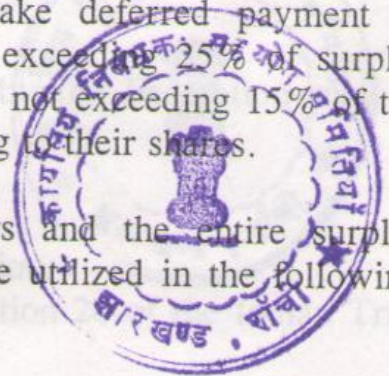
- a) Federation may mobilize funds in the shape of share capital, debenture, loans, deposits and other contribution from its members to such extent and under such conditions as may be permissible under the byelaws of the Federation.

Provided that at the time of dissolution of the Federation the amounts due to the member societies shall be settled only after settlement of dues to others.

- b) Borrowing from outside and receipt of grants:
- i) The Federation may mobilize debentures, deposits, raise loans and receive grants from external sources to such extent and under such conditions as may be specified in the bye-laws. Federation may accept grants/guarantees from the governments or other institutions for fulfillment of its objectives on such terms and conditions as are mutually contracted upon. Such condition may include the right of the government or other financier to nominate an expert on the Board.
 - ii) Restriction on holding of equity:
 - a) No member in Federation shall at any time hold more than one-tenth of the paid up equity capital.
 - b) Federation shall not accept funds from the government by way of equity.

10. Disposal of Surplus:

- 1) In any year, the Federation shall, out of the surplus arising from transactions with members in that year, make deferred payment to members as patronage rebate, an amount not exceeding 25% of surplus and make payment of dividend of share capital not exceeding 15% of the total surplus divided into the members according to their shares.
- 2) The balance surplus accruing from members and the entire surplus accruing from transactions with others shall be utilized in the following manners: -
 - a) Not less than 25% shall be transferred to a statutory reserve fund.
 - b) Not less than 20% shall be transferred to the reserve for meeting unseen losses.



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14. **Restriction on Bonus**
- Bonus shall be paid to employees in accordance with the decision of the General Body.
 - Not less than five percent may be transferred towards a "common good fund" whose purpose is approved by the General Body.
 - Not more than five percent may be paid as contribution for any purpose connected with the development of the co-operative movement.
15. **General Meetings**

11. Management of Deficit:

- Where Federation is left with a deficit in any given year, the Board shall place before the General Body in the first following general meeting a detailed report on the causes of deficit and the manner in which the deficit is proposed to be met
- The General Body of the Federation shall decide to have the deficit covered by setting it off against the amount available in the deficit cover fund, and/or by debiting the deficit cover fund, and/or by debiting the deficit to the account of the member in proportion to the services they had availed or were expected to avail of the Federation during the year.

12. Reserve Fund and Other Funds

- The Federation may create statutory and non-statutory reserve and other fund/s for the promotion of objects of the Federation
- Reserves and other funds shall be used for the purpose for which they were created when necessary but otherwise may be used in the business of the Federation.

13. Investment of Funds Outside the Business:

Such of its fund as are not needed for use by the Federation may be invested or deposited outside its business:

- In any federation of which it is a member
- In a local co-operative bank or other bank
- In equities of any other co-operative federation
- In any of the securities specified in the section 20 of the Indian Trust Act 1882
- In the local postal Savings bank
- In any other non-speculative manner.



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14. Restriction on Contribution:

The Federation shall not make contribution either in money or in kind, either directly or indirectly to an organization that has as an object the furtherance of the interest of a political party or of any religious faith.

15. General Meetings:

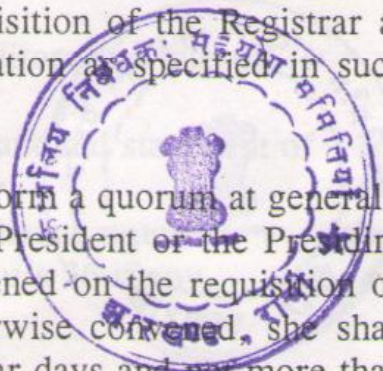
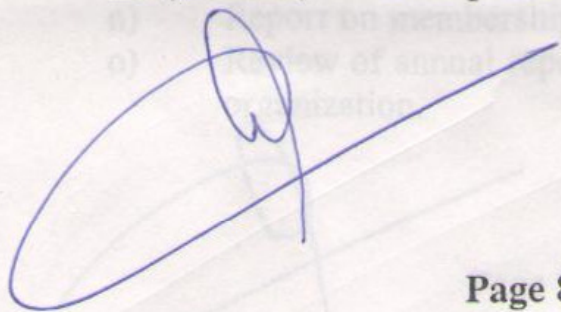
1. The supreme authority of the Federation shall be vested in the general meeting of its member societies. It shall be of three kinds:
 - i. Ordinary
 - ii. Extraordinary
 - iii. Special

An Ordinary General Meeting shall be held within four months of close of the year. In case the statutory audit report containing the Balance Sheet duly certified by the auditor has been completed before the date fixed for the annual general meeting, all the business as provided in the bye-law, except disposal of Profits shall be transacted at the meeting. The disposal of the profits and the audit report may be considered at an extraordinary general meeting to be held for the purpose or at the next ordinary general meeting.

An Extraordinary General Meeting may be called at any time by the societies (member) of the Managing Committee or on the receipt of a requisition signed by one fifth of the societies (member) on the roll within one month of the date of such requisition.

A Special General Meeting shall be called at the requisition of the Registrar at such time and place at the headquarters of the Federation as specified in such requisition.

2. Quorum: One third of societies (Member) shall form a quorum at general meetings. If a quorum is not forthcoming, the President or the Presiding Society (Member) shall, if the meeting is convened on the requisition of one-fifth of the members, dissolve it. If otherwise convened, she shall postpone the meeting to a date at least seven clear days and not more than three weeks later, and the business to be transacted at the postponed meeting shall be the same and no other than what was proposed for the original date of the meeting. At such a postponed meeting if the quorum is still not forthcoming, the resolution may be carried by $\frac{3}{4}$ th majority of the (member) societies present.



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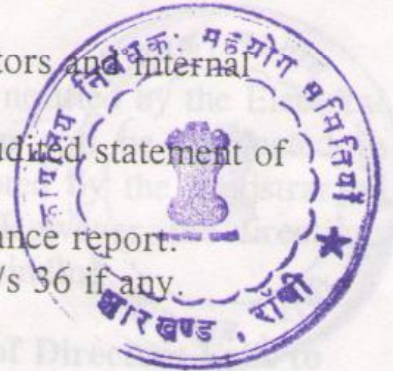
- 3 Votes: Each member society of the Federation shall have only one vote. Voting by proxy shall not be allowed. In all questions the opinion of the majority shall prevail. The President or other presiding member shall have a casting vote in the case of a tie.
- 4 Notice For General Meetings: For any ordinary general meeting or special general meeting a notice of 15 days shall be given. The time and place for all such meetings shall be clearly mentioned in the notice.

16. General Body:

1. Subject to the provisions of this Act and bye-laws the ultimate authority of the Federation shall vest in its General Body.
2. Where the Federation so desires its bye-laws may provide for a representative society in the General Body drawn from the societies or be constituted in such manner and with such functions as specified in the bye-laws.

Provided that the representative society shall not have the right to amend the bye-laws of the Federation except those in relation to which the bye-laws have delegated the power of amendment to the representative society.

3. Subject to the Provisions of this Act the following matter shall be dealt with by the General Body:
 - a) Election of the directors of the Board
 - b) Removal of directors of the Board and filling up of vacancies.
 - c) Consideration of the annual report presented by the Board for being filed with the Registrar
 - d) Appointment and removal of statutory auditors and internal auditors
 - e) Consideration of the auditor's report and audited statement of accounts for being filed with the Registrar.
 - f) Consideration of audit/special audit compliance report.
 - g) Report on action taken on Inquiry Report u/s 36 if any.
 - h) Disposal of net surplus.
 - i) Review of operational deficit, if any.
 - j) Approval of the long-term perspective plan and the annual operational plan.
 - k) Approval of the annual budget
 - l) Creation of specific reserves and other funds.
 - m) Review of actual utilization of reserve and other funds.
 - n) Report on membership of Federation in other Federation/Union]
 - o) Review of annual report and accounts of any subsidiary organization.



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- p) Appeal of a member society whose application for membership has been rejected or whose membership has been terminated by the Board.
- q) Appointment, reconstitution and disbanding of the Representative Society in General Body.
- r) Remuneration payable to any Directive or internal Auditor in connection with her/his duties in that capacity or her/his attendance at related meetings.
- s) Amendment of bye-laws
- t) Formulation of code of conduct for the directors and office bearers.
- u) Note of admission and termination of member societies.

17. Board:

The executive management of the Federation shall be vested in a Board of Directors consisting of six members.

- 1) Chairperson: Elected among the member Societies
- 2) Vice Chairperson: Elected among the member Societies
- 3) Three Directors: Elected from among the member societies.
- 4) Chief Executive Officer: Ex-officio Secretary appointed by the Board

18. Procedure for Conducting Elections:

- 1. The election of the Directors of the Board/Chairperson/Deputy Chairperson and also that of the representatives/members to be nominated to other organizations/co-operatives will be made for a stipulated period, under the supervision of the Electoral Officer appointed by the General Body, in accordance with the provisions of the Act.
- 2. A separate election programme/schemes of things will be notified by the Electoral Officer in this behalf. The elections of the Federation will be conducted in accordance with directory of elections as generally adopted by the Registrar of Co-operative Societies under the provisions of the Act. However, the directions contained in the above mentioned directory would not be binding.

19. Procedure for Conducting Elections in case the Board of Directors Fails to Conduct Elections

In case the Board of Directors of the Federation fails to conduct new elections for the next tenure, the General Body will have the right to elect amongst the members and ad-hoc Board of Directors till new elections are held, and get the elections held in accordance with the provisions of the Act within three months.

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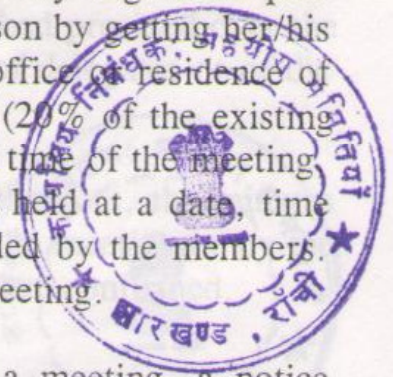
Provided that in case such elections are not completed even within this stipulated period of three months, the Registrar will appoint an Electoral officer and get the elections conducted in accordance with the provisions of the Act.

20. Powers and Functions of the Board:

- 1)
 - a) Admit and terminate membership
 - b) Elect the chairperson and other officer bearers
 - c) Remove from office the chairperson and other office bearers.
 - d) Appoint and remove the Chief Executive
 - e) Fix staff strength.
 - f) Frame policies concerning:
 - i) Organisation and provision of services
 - ii) Qualifications for recruitment, service conditions and other matter related to its employees.
 - iii) Mode of custody and investment of funds.
 - iv) Manner of keeping accounts
 - v) Mobilization, utilization and investment of various funds
 - vi) Monitoring and management of information system including statutory returns to be filed.
 - vii) Such other subjects and matters, necessary for the effective performance of Federation
 - g) Place the annual report, annual financial statements annual plan and budge for approval of General Body.
 - h) Consider audit and compliance reports and place these before the General Body.
 - i) Undertake such others functions as delegated by the General Body.
- 2) The Chairperson shall be elected by the Board from among the elected member (societies). S/he will:
 - a) Preside over the meeting of the Board and the General Body
 - b) Have a second vote in the event of equality of vote on any matters being decided upon by the Board except in the matters of election.
 - c) Exercise such other powers as delegated by the Board specific in the policies framed or resolutions adopted in the Board.
- 3) Vice Chairperson shall be elected by the Board from among the elected member (Societies). He shall preside at the meeting of the Board and the General Body meeting in absence of the chairperson and shall exercise such duties and functions conferred upon by the Board.
- 4) Chief Executive Officer: The Chief Executive officer shall, subject to the general control of the Board of Directors, be responsible for the executive administration of the Federation. S/he shall be the officer to sue and be

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22. sued on behalf of the Federation. All bonds and others legal documents shall be executed by her/him. S/he shall exercise such others powers as the Board may delegate to her/him from time to time and in particular.
- 5) Terms of Office: The term of office of the elected members of the Board shall not exceed three years from the date of assumption of office.
- Provided that the term of office can be terminated by the General Body at its meeting by a majority of societies (member) with right of vote.
- Provided further that the first Board shall not exceed twelve months from the date of registration of the Federation.
21. **Procedure for Summoning Meeting of the Board of Directors and the Quorum Therein**
1. A meeting of the Board of Directors may be summoned by the Chairperson or if so required by the Chief Executive Officer, and in case of her/his being unable to function, by the Deputy Chairperson provided that at least four such meetings shall be convened in a financial year and that there shall not be an intervention of more than 120 days between two meetings.
 2. Meeting of the Board of Directors may be summoned on a written notice of one week clearly indicating therein the venue, date and time of the meeting. The notice of the meeting will be served personally or by registered post acknowledgement due or by handing over to an adult person by getting her/his signatures in token of having received the notice at the office or residence of the invited Board member. In case there is no quorum (20% of the existing strength of the Board) within 30 minutes of the stipulated time of the meeting, the meeting will be adjourned till another meeting to be held at a date, time and venue as mentioned in the notice or otherwise decided by the members. But no quorum will be necessary for such a consequent meeting.
 3. In urgent cases not allowing enough time for calling a meeting, a notice detailing the agenda that require consideration, can be served by circulating to the Directors and obtaining their signatures in token of concurrence thereof. Such a decision obtained through circulating notice will be placed for approval before the Board of Directors in the next meeting.



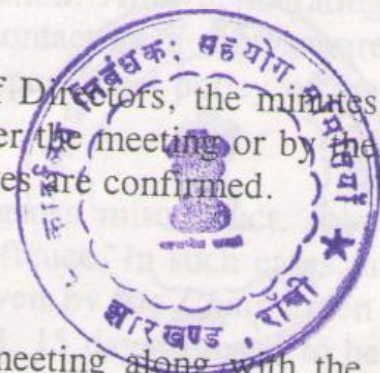
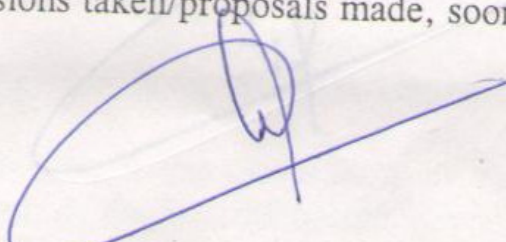
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22. Frequency of Meetings of the Board of Directors, Minutes of the Proceedings and Rulings of the Majority

1. Meetings of the Board of Directors will be summoned as and when required. However, there will have to be at least four meetings during a financial year. In case a member of the Board of Directors absents himself in three consecutive meetings without the permission of the Board of Directors, the Board of Directors will have the powers to expel him from the Board's membership after providing him an opportunity to be heard. Such an expelled members will not be eligible for election to the post of Director up to a period of one year.
2. All proposals will be decided upon by a majority vote and in case of a tie the vote of the Presiding Authority/Officer or the secondary will be deemed a casting vote. But in case of a tie in course of election to the post of Chairperson or Deputy Chairperson/Director, delegate or representative, the presiding authority/officer will not exercise her/his casting vote. Decisions in such cases will be made by a draw of lots.
3. The Federation will record the proceedings in its register of minutes. The minutes pertaining to each meeting of the Board/General Body along with the names of members/Directors/delegates present will have to be confirmed in the same or next meeting, and this will be communicated by a copy thereof to all the delegates or members & Directors as the case may be, within 15 days of the date of such a meeting.
4. The minutes so recorded will be signed by the person who had presided over the meeting if such meeting is a general meeting or a meeting of delegates or of the General Body of the Federation.
5. In case of the meeting being a meeting of the Board of Directors, the minutes will be signed either by the person who had presided over the meeting or by the person who presides over the meeting in which the minutes are confirmed.

23. Proceedings Register of the Board Meeting

The entire proceedings that transpired in the Board's meeting along with the discussions and deliberations precipitated therein will be duly recorded in the proceeding Register. The minutes of the proceedings will be scripted by the CEO and got signed by the Chairperson just underneath the details of the decisions taken/proposals made, soon after the conclusion of the meeting.



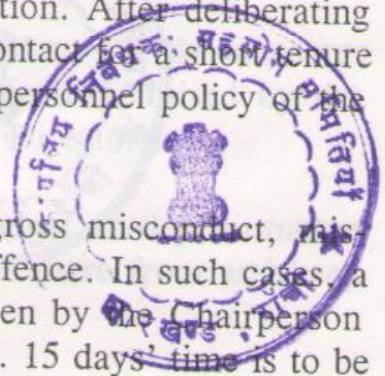
Jharkhand Women's Self Supporting Poultry Federation Ltd, Ranchi
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24. Qualifications, Appointment and Removal of the Chief Executive Officer (CEO)

- The CEO will be the executive hand of the Board of Directors and will report to the
1. The CEO will be a person with knowledge and experience in enterprise/business management and/or rural development. She/he should have a minimum educational qualification of graduate level from a recognized university or equivalent. She/he should also have adequate understanding of the Act.
 2. Such a person should not have his own financial interest, unless otherwise stipulated in the Bye laws, in connection with any existing contract executed with the Federation or in relation to any business being carried out for the purpose thereof.
 3. She/he should have not been expelled/removed/dismissed from any Central or State Government services or any Co-operative society.
 4. Should not be a member of this Federation or any member co-operative society
 5. Should be able to help in fulfilling the objectives of the Co-operative.
 6. Should have not been convicted for any act of moral turpitude
 7. Should have not been declared insolvent.
 8. Should be eligible to enter into an agreement/contract.

The Board after constitution will generate a list of persons having the required qualification and willing to work as the CEO of the Federation. After deliberating and deciding on the candidate the board will offer either a contract for a short tenure or appoint the person on long-term employment as per the personnel policy of the Co-operative.

The CEO should be removed by the board in cases of gross misconduct, mis-utilisation or embezzlement of funds or any other serious offence. In such cases, a written show-cause notice detailing the charges is to be given by the Chairperson after a resolution to that effect has been passed by the Board. 15 days' time is to be given to the CEO for filing a reply. The board will deliberate on the charges as soon as possible after the expiry of 15 days and take a final decision based on the merit of the case.

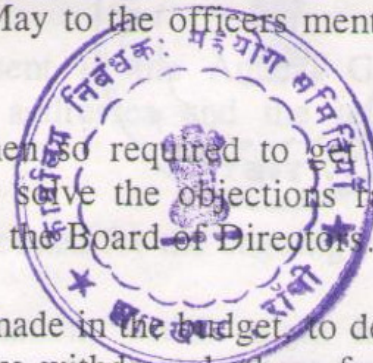


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25. Powers and Functions of the Chief Executive Officer (CEO)

The CEO will be the executing hand of the Board of Directors and will report to the Board headed by the Chairperson. The rights and duties of the CEO will be as under:

1. To maintain in order all the registers and documents necessary for the functioning of the Federation, to keep a vigil on the functioning of the paid employees, allot work to them, supervise them and provide guidance.
2. To prepare acknowledgements, receipts vouchers, cheques and other documents
Directors/Chairperson.
3. To carry out all sorts of routine correspondence. To convene, with the approval of the chairperson meetings of the General Body and Board of Directors. To notify information about the decisions taken in the meeting, record the minutes in the register of proceedings and keep them in safe custody, as per the Bye-laws.
4. To inspect the functioning of trade wing of the Federation and carry out physical verification from time to time.
5. To make necessary expenditure with the approval of the Board of Directors.
6. To prepare by 30th April every year a balance sheet and annual report for the preceding year and send the same by 31st May to the officers mentioned in the Bye-laws.
7. To publish copies of the registers and when so required to get the accounts audited by the auditor so appointed and to solve the objections raised by the auditor and present the report thereof before the Board of Directors.
8. To incur expenditure as per the provisions made in the budget, to deposit money of the Federation in the bank accounts, make withdrawals there from and keep an account thereof methodically.
9. To carry out all duties as assigned from time to time by the Board or the Chairperson. To take necessary decisions in the interest of the Federation.
10. He will be able to set up an executive committee with the help of members so as to ensure smooth functioning of the management. The proposals regarding setting of such an executive committee will be subject to approval by the Board.
11. To represent the Federation in various relevant forums, meetings etc. with consent of the Board/Chairperson



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26. Statements/Details to be Submitted to the Registrar

The Federation will submit within 30 days from the date of the Annual General Body meeting the following returns/statements:

1. An annual report of the activities.
2. Annual audited accounts along with the Auditor's report
3. A statement of Annual disposal of surpluses or management of losses.
4. Statistics showing core services made available by the Federation to its members along with the total number of members as on the last day of the financial year. This information will also show, as existed on the last day of the financial year, the total assets namely i) funds received from members and surpluses ii) funds received from the Government and iii) funds received from other external resources, and the value in rupee of services provided to iv) members and v) non-members; along with the receipts and deficits of the financial year.
5. The date of the General Body meeting in which the statements/details submitted to the Registrar were considered and approved
6. The total number of members on the list of the Federation who were entitled to vote on the date of the meeting of General Body
7. The number of eligible members present in the Annual General Body meeting; the list showing the names, addresses and the tenures of the Directors.
8. The name and address of the Auditor appointed for the ongoing year; and
9. Any other relevant and specific information, which might have been so desired to ensure that the Federation has been executing its business in consonance with its objectives as provided for in the Act and the Bye-laws.

27. Disputes

The disputes arising on account of these Bye-laws or claims made by any person whether a member or a former member, would be dealt with under the provisions of section 40 of the Act, provided that the dispute could not be resolved as per provisions of the Bye-laws read with the Act or by the Arbitration Council formed under Bye-law 28.

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28. Constitution of the Arbitration Council

1. An Arbitration Council consisting of 3 members will be constituted to settle disputes pertaining to the business of the Federation or others relating to membership, loans, credits or others matters etc. The constitution of such Arbitration Council will be made in the meeting of General Body/Board by a majority of 2/3rd members.
2. The Arbitration Council for the purpose of settling these disputes will ordinarily follow the guidelines issued by the Federation and procedure prescribed therein.
3. The Arbitration Council will consist of 3 members of the Board of Directors out of which at the most one member can be a nominated member of the board.

29. Procedure for Enacting/Amending Bye-laws

The Bye-laws submitted at the time of the constitution of the Federation will come into effect after the approval of the Registrar. Thereafter no amendment can be made in the Bye-laws except those made in the General Body or special General Body Meetings as per provisions of section 10 of the Act. Proposal for such amendment(s) will be incorporated in the agenda of such meetings, and a notification thereof will be issued at least 15 days before the meeting. Such an amendment will not come into effect until the same is registered by the Registrar or has been deemed to have been registered as per provisions of Section 10(7) of the Act.

30. Liquidation of the Federation

The Registrar after having been requested for by at least 3/4th of the number members of the Federation may issue orders of dissolution of the Federation. She/he may in such an order, appoint for this purpose a liquidator and prescribe her/his remuneration and may any time appoint any other person in place of the person whom she/he had appointed as liquidator earlier. Intimation about the appointment so made will be communicated in writing to the Federation. The liquidator will take action in the interest of the Federation in accordance with the provisions made in Act.

31. Procedure for dissolution of the Federation

The Federation may be dissolved in the manner prescribed in sections 44, 45, 46, 47 and 48 of the Jharkhand Self Supporting Co-operative Societies Act, 1996.

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32. Staff:

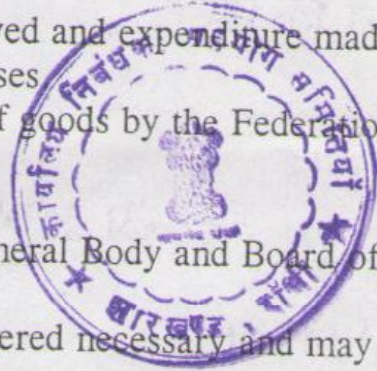
- 1) All the staff of the Federation shall be fully accountable to the Federation and be appointed removed and function in accordance in with such Service Conditions as may be framed by the Board.

Provided that the Federation may take personnel on deputation from other agencies on such terms as are mutually agreed upon.

- 2) An officer of the government shall not either during the course of her/his service with the government or for a period of three years thereafter serve in any capacity with the Federation.

33. Accounts and Records to be Maintained by the Federation:

1. A copy of this Act with amendments made from time to time.
2. The minutes book
3. Registration certificate and a copy of the registered bye-laws and of the amendments registered from time to time with date of amendment.
4. A copy of the authenticated bye-laws of the organization of which it is a member
5. Accounts of all sums of money received and expenditure made by the Federation and their respective purposes
6. Accounts of all purchases and sales of goods by the Federation
7. A Register of members.
8. A Register of shares.
9. A minute book of the meetings of General Body and Board of Directors
10. Stock Registers of stores and
11. Any other register that may be considered necessary and may be prescribed by the Board of Directors.



34. Audit:

Federation shall get its accounts audited by an auditor selected from the panel. Such Auditor shall either be a Chartered Accountant within the meaning of the Chartered Accountants Act 1949 or from the office of the Registrar.

क्र. सं.	आवेदक का नाम	आ. वर्ष	पति/पिता का नाम	पैशा अथवा वर्ग	निवास स्थान	विधिवत अंगुलि मुद्रा का निवेदन देना देना
	श्रीमती पंखा देवी अहय्या, गुमला ग्रामीण पॉल्डी सहकारी समिति लि.	32 वर्ष	श्री खतवा लाल	मुर्गी पालन	ग्राम - शिलम पो. - शिलम रायखी, गुमला	गुमला ग्रामीण पॉल्डी सहकारी समिति लि.
	श्रीमती पुष्पमाला शर्मा अहय्या, पातका ग्रामीण पॉल्डी सहकारी समिति लि.	45 वर्ष	श्री हनु सिंह	मुर्गी पालन	ग्राम - शैलाडी पो. - पातका पातका, पु. शैलाडी	पुष्पमाला देवी अहय्या शैलाडी ग्रामीण पॉल्डी सहकारी समिति लि.
	श्रीमती सहमीया देवी अहय्या, सैन्हा ग्रामीण पॉल्डी सहकारी समिति लि.	34 वर्ष	श्री कर्ण अश्व	मुर्गी पालन	ग्राम - रामशेखरी पो. - कुली सैन्हा, लौहखंडा	सैन्हा ग्रामीण पॉल्डी सहकारी समिति लि.
	श्रीमती मगहली गंधा अहय्या, तीरपा ग्रामीण पॉल्डी सहकारी समिति लि.	35 वर्ष	श्री वृणीप्रसा गुडीया	मुर्गी पालन	ग्राम - गुडीया पो. - डीड़मा तीरपा, रांची	मगहली गंधा अहय्या तीरपा ग्रामीण पॉल्डी सहकारी समिति लि.
	श्रीमती सुषमा देवी अहय्या, लौहखंडा ग्रामीण पॉल्डी सहकारी समिति लि.	36 वर्ष	श्री कन्दु भुइया	मुर्गी पालन	ग्राम - कुन्डगड़ी पो. - चांपी कुन्ड, लौहखंडा	सुषमा देवी अहय्या लौहखंडा ग्रामीण पॉल्डी सहकारी समिति लि.
	श्रीमती देवकी देवी अहय्या, पैतवा 2 ग्रामीण पॉल्डी सहकारी समिति लि.	30 वर्ष	श्री वहीनाशयन	मुर्गी पालन	ग्राम - चरगी पो. - पैतवा 2 जिला - लौहखंडा	देवकी देवी अहय्या पैतवा 2 ग्रामीण पॉल्डी सहकारी समिति लि.



Serial 1008
Signature attached
Date: 11/3
For Signature Director
PR...

निबंधक, सहयोग समितियों
लौहखंड, रांची

क्र. 1008 देवकी देवी
मगहली गंधा